

Gillotts School Parents' Association
AGM Minutes
27th September 2023

Location: Gillotts School A1
Time: 6:00

Attendees: Naomi Martin (chair), Caroline Jacobs (chair), Jo Cole (Treasurer), Hannah Crispin (Secretary), Catharine Darnton (Gillotts), A.Booth, N.Jex, R.Quinn, A. Wynn-Jones, S. Gilbert, P.Thomand, A.Van Der Watt.

Apologies

A.Grange, S.Maxwell, A.Chugtai, C.Phillips

Agenda points

1. Minutes from 2022 AGM
 - Agreed and passed.
2. Welcome
 - Everyone was welcomed to the meeting and thanked for attending by PA Co Chairs and Ms. Darnton on behalf of Gillotts.
3. Chair Report – Naomi Martin
 - This year saw the return of all usual fundraising events post covid
 - Finding new committee members was a priority this year as both co-Chairs stepping down.
 - Saw the return of the Annual Quiz and Summer BBQ (main fundraisers) which were well attended and successful in raising funds to enable us to donate money towards a new lighting rig.
 - We started to run second hand uniform sales this year which have proved very popular. Going forwards these will be run once every two terms. Our thanks go to the team who have taken this on and run them so successfully.
 - We supported school events such as the Carol Service, Concert and Spectacular event, serving refreshments. We will continue this into 2024 and have already committed to supporting a Careers event in January.
 - We would like to thank Catharine Darnton for her continued support this year and Jo, who joined us Treasurer, for her fabulous accounting skills!
 - Thank you to all the new committee members who joined us this year. We wouldn't have had such a successful year without you.
4. Treasurer's Report – Jo Cole
 - Opening Balance was £8,968.04
 - Fundraising initiatives & Donations resulted in £10,072.00 profit
 - £12,000 donated towards purchase of New Lighting Rig for the School. Work is scheduled for November to ensure that this will be in place for the musical in March
 - Closing Balance is £4,578.31 after costs of £2,461.73

5. Election of Officers

- After 3 successful years looking after the PA and ensuring its ongoing success through the uncertainty of Covid to present day; Co Chairs Naomi Martin and Caroline Jacobs stepped down. The committee and Catharine Darnton thanked them for their unwavering support and commitment to raising funds for the school.
- Going forwards the PA committee voted in at the meeting are as follows;
 - o Chair – Peter Thomond
 - o Treasurer – Jo Cole
 - o Secretary – Hannah Crispin
- The PA continues to welcome all new members who are keen to get involved with future events or to take on a committee role of vice treasurer or vice chair.

6. AOB

- PA Website
 - o To aid easier sharing/updating of information from meetings/events and fundraising targets and initiatives, a PA Website/page will be created. The site will also enable online booking and payment for events and reduce admin.
- Quiz
 - o Our annual and highly anticipated Quiz is unable to be held in November as normal and will instead be held in February. Details will follow closer to the time.
- Fundraising for 2024
 - o There are ongoing conversations between the PA and Catharine Darnton, Gillotts with regards to finalising what the PA will be fundraising for in 2024

A Quiz Planning Meeting will be held on 30th October at 6pm in Classroom A1. All are welcome to come, meet the committee, share ideas, and get involved in creating a memorable evening of fun!

Meeting finished at 7:00pm