

**Careers programme**  
Information for students

**Aims**

- ❖ We will help you learn about current, further and higher education, jobs, employment opportunities and employability skills.
- ❖ You will learn through bespoke activities during five PSHE days, assemblies, events, trips and enrichment opportunities.
- ❖ You will receive independent careers advice through Adviza, helping to explore your future steps in education and employment and develop the necessary skills required.
- ❖ The careers programme will be annually reviewed and available for you on the school website.

**Gatsby benchmarks for good careers guidance**

Our Careers programme is designed and is being developed with the goal of meeting all the eight Gatsby benchmarks for good careers guidance:

1. A stable careers programme
2. Learning from career and labour market information
3. Addressing the needs of each pupil
4. Linking curriculum learning to careers
5. Encounters with employers and employees
6. Experiences of workplaces
7. Encounters with further and higher education
8. Personal guidance

**Adviza**

Adviza is our external careers individual advice and guidance (IAG) provider which delivers 1:1 interviews with you during Years 9 to 11. Our adviser, Cathy King-Spooner, will help you explore the necessary requirements for successful application for post-16 education and apprenticeships. She will also direct you to the latest labour market information. You will be provided with an individual action plan that will help you make successful post-16 applications.

## Overview of Careers Curriculum

Year	<b>Aim:</b> To equip you to make informed decisions regarding ambitious education and career options by accessing the following opportunities.
Y7	<ul style="list-style-type: none"> <li>❖ Careers Fair (Henley College)</li> <li>❖ Careers Fair (Post 16 providers)</li> <li>❖ PSHE Day - Identifying skills and attributes necessary to be successful within learning and careers</li> <li>❖ Curriculum linked to careers</li> <li>❖ Visiting speakers/assemblies - employers and employees</li> <li>❖ Visiting speakers/assemblies/on-line talks - Further (Henley, BCA, Piggott) and higher education (Trinity College, Oxford)</li> </ul>
Y8	<ul style="list-style-type: none"> <li>❖ Careers Fair (Henley College)</li> <li>❖ Careers Fair (Post 16 providers)</li> <li>❖ PSHE Day - Stereotypes in the Workplace; Skills and qualities</li> <li>❖ Curriculum linked to careers</li> <li>❖ Visiting speakers/assemblies - employers and employees</li> <li>❖ Visiting speakers/assemblies/on-line talks - Further (Henley, BCA, Piggott) and higher education (Trinity College, Oxford)</li> </ul>
Y9	<ul style="list-style-type: none"> <li>❖ Careers Fair (Henley College)</li> <li>❖ Careers Fair (Post 16 providers)</li> <li>❖ Adviza - Careers appointment</li> <li>❖ PSHE Day - What next? Explore option pathways for future study and employment (GCSE options)</li> <li>❖ Curriculum linked to careers</li> <li>❖ Visiting speakers/assemblies - employers and employees</li> <li>❖ Visiting speakers/assemblies/on-line talks - Further (Henley, BCA, Piggott) and higher education (Trinity College, Oxford)</li> </ul>
Y10	<ul style="list-style-type: none"> <li>❖ Careers Fair (Henley College)</li> <li>❖ Careers Fair (Post 16 providers)</li> <li>❖ Adviza - Careers appointment</li> <li>❖ PSHE Day - Mock Interview and CV</li> <li>❖ Curriculum linked to careers</li> <li>❖ Work Experience (May 2023)</li> <li>❖ Visiting speakers/assemblies - employers and employees</li> <li>❖ Visiting speakers/assemblies/on-line talks - Further (Henley, BCA, Piggott) and higher education (Trinity College, Oxford)</li> <li>❖ National Citizen Service - assembly</li> </ul>

Y11	<ul style="list-style-type: none"><li>❖ Careers Fair (Henley College)</li><li>❖ Careers Fair (Post 16 providers)</li><li>❖ Adviza - Careers appointment</li><li>❖ PSHE Day - Taster Day (Further Education)</li><li>❖ Curriculum linked to careers</li><li>❖ Visiting speakers/assemblies - employers and employees</li><li>❖ Visiting speakers/assemblies/on-line talks - Further (Henley, BCA, Piggott) and higher education (Trinity College, Oxford)</li><li>❖ National Citizen Service - assembly</li></ul>
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## Outline of Careers PSHE Days

<b>Year 7</b>
<ul style="list-style-type: none"><li>❖ <b>How much?:</b> Explore on-line resources, discover labour markets, job profiles and the pathway you might want to take for future employment.</li><li>❖ <b>What's School all about:</b> Explore the personal and social skills you have, how they are used within education and employment and how you might develop them during your time at Gillotts and in the future.</li><li>❖ <b>The Quandary:</b> Explore the importance of transferable skills within education and the workplace. What will you need to do to be successful in 2030 and beyond?</li></ul>
<b>Year 8</b>
<ul style="list-style-type: none"><li>❖ <b>Stereotypes:</b> What stereotypes exist in the workplace and who might influence your choice of employment?</li><li>❖ <b>No Barriers, No excuses:</b> What skills and qualities will you need to develop to overcome stereotypes and land your dream job?</li></ul>
<b>Year 9</b>
<ul style="list-style-type: none"><li>❖ <b>Options choices:</b> Explore options at GCSE and how students' choices will reflect/affect their pathways for post-16, higher education and future education. Students will be signposted to all the relevant websites to help them make informed decisions.</li></ul>
<b>Year 10</b>
<ul style="list-style-type: none"><li>❖ <b>You're Hired:</b> The mock interview day is all about students and what makes them stand out from the crowd. They will prepare a CV, submit it to an employer, work on interview techniques and participate in an interview with a professional. Students will receive verbal and written feedback about the quality of their CV and interview.</li></ul>
<b>Year 11</b>
<ul style="list-style-type: none"><li>❖ <b>Taster day:</b> Attend a local sixth form provider and participate in taster sessions of subjects you are interested in taking at post 16. This will give you an opportunity to finalise your courses or further explore other options in preparation for your applications.</li></ul>

### Useful websites

[Adviza](#)

[National Careers Service](#)

[Oxfordshire LEP](#)

**July 2022**